

TOP SECRET



Approved For Release 2004/07/08 : CIA-RDP80M00165A001900020019-3
DEFENSE INTELLIGENCE AGENCY
WASHINGTON, D C. 20301

8 April 1977

SUBJECT: DIA Suggestion No. 77-16

TO: Director of Central Intelligence

1. A DIA employee has submitted the attached suggestion and it is being evaluated for possible adoption.
2. It has been suggested that the idea would also be beneficial to your organization. Accordingly, we are referring it to you for consideration by officials within your organization in accordance with Part 451 of the Civil Service Commission regulations.
3. Please inform this office as early as possible of the action (adoption or non-adoption) which has been or will be taken by your Agency. If final action can be completed within 30 days please give us a brief statement that can be passed on to the suggester informing him of the consideration being given the suggestion and provide an estimated date of final action.
4. If the suggestion is approved, please inform us of the cash award that your agency would make if it had been submitted by one of your own employees. Also please give us your estimate of measurable benefits, if any.

2 Enclosures

1. Employee Suggestion

2. Evaluation Form

Mary J. Donohue
MARY J. DONOHUE
Executive Secretary
Incentive Awards Program

DIA review(s) completed.

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